Local Academy Hub Committee
Terms of Reference

1. POWERS OF THE TRUST BOARD OF TRUSTEES

1.1. The Trustees of the Trust Board shall establish the Local Academy Hub Committee as a Trust committee as empowered by the Trust's Articles of Association (Article 100b). This Committee sits within a wider governance structure for the Trust (refer to appendix A).

1.2. The Trustees shall determine and approve the Committee's Terms of Reference and shall review the Terms at the start of each academic year (Article 101).

1.3. The Trustees shall determine and approve the delegation of powers, responsibilities and duties to the Committee and shall review this Scheme of Delegation at the start of each academic year (Article 105).

1.4. The Trustees shall have the right to intervene in the local layer of governance where it has serious cause for concern about the quality of education of a Trust school.

2. POWERS OF THE QUALITY OF EDUCATION COMMITTEE

Overview of Duties

2.1 The Committee shall exercise the powers, responsibilities and duties delegated by the Trust Board as set out in the Terms of Reference and Scheme of Delegation, and in particular the following strands;

- Curriculum, teaching & learning
- Safeguarding
- Behaviour
- Attendance
- Personal Development
- Stakeholder engagement; including staff wellbeing
- Priority Improvement Planning).

Detailed Responsibilities

2.2 The Local Academy Hub Committee has specific responsibility for the following:

- Ensure that the Trust's vision, ethos and strategy is adopted and applied by the school leaders at all schools within the Trust
- Monitor and evaluate the culture and effectiveness of safeguarding arrangements in each school and receive assurance reports
- Monitor leaders' implementation of each school's curriculum; taking into account the schools' contexts
- Oversee the effectiveness of each school's approach to teaching and learning
- Review current and emerging patterns, trends and risks relating to pupil attendance; and the impact of leaders' actions to address any patterns of concern
- Review current and emerging patterns, trends and risks relating to pupil behaviour, including incidents of bullying, suspensions and exclusions; and the impact of leaders' actions to address any patterns of concern
- Ensure that schools within the hub have a carefully planned programme of personal development for its pupils in place that effectively supports their development, beyond the academic

- Hold leaders to account for the workload and wellbeing of staff; ensuring appropriate policies and support systems are in place; and recognise their role in promoting the wellbeing of leaders
- Oversee and monitor school-level priority improvement plans
- Monitor the Trust's school level 'school health' dashboard
- Monitor academy website compliance and report concerns to Trust leaders
- Gather and communicate stakeholder views to Trustees and Trust leaders
- Approve key policies, delegated by the Trust Board, e.g. teaching and learning policy, behaviour policy, anti-bullying policy, equality objectives.

3. COMPOSITION AND APPOINTMENT OF THE LOCAL ACADEMY HUB COMMITTEE

3.1. Membership of the Local Hub Committee will be made up of a minimum of 12 members. The composition of the Committee will typically include;

3.1.1. Headteacher representatives from each school within the hub

3.1.2. 1x staff representatives from each school within the hub

3.1.3. 1x parent and/or carer representative from each school within the hub

3.1.4. A minimum of 3x community representatives

3.2. The Committee is deemed quorate if 50% of the members are in attendance and must include either the Chair or Vice-Chair of the Committee.

3.3. An expression of interest to sit on the Local Academy Hub Committee should be made, in writing, to Trustees who appoint members of the Committee.

4. TERM OF OFFICE AND RESPONSIBILITIES OF COMMITTEE MEMBERS

4.1. The Committee structure should be reviewed annually.

4.2. On appointment Members are each required to familiarise themselves and to agree to comply with;

4.2.1. Trust Articles of Association

4.2.2. these Terms

4.2.3. current, relevant legislation and guidance for academies.

4.3. The Chair and Vice Chair of the Local Academy Committee shall be elected annually by other Committee members. Their appointment is subject to approval by the Board of Trustees, in accordance with the Trust's Scheme of Delegation.

4.4. The term of office for all Local Academy Hub Committee Members is 4 years. A Committee Member can be re-appointed at the end of their term of office. Committee Members cannot automatically continue in their role. Re-appointment is approved by Trustees.

5. MEETINGS OF THE COMMITTEE

5.1. The Committee shall meet at least three times per year;

5.1.1. The Committee shall meet at the appropriate times set out in the Trust Meetings Calendar

5.1.2. The members will receive documentation for each meeting at least 7 days before the date of the meeting.

6. COMMITTEE ROLES

6.1. Members of the Local Academy Committee bring distinct perspectives, expertise and experience to the Local Academy Hub Committee. These are outlined below:

- ***Staff Local Academy Hub Committee members***– provide insight, from a staff perspective. They represent the collective views and experiences of all staff within their school. They provide an important, internal perspective of how policies affect teaching and the working day of a school.
- ***Headteacher Local Academy Hub Committee members*** – provide a detailed understanding of their school's day-to-day running. They report on the implementation of policy and strategy and the effectiveness of these for the benefit of pupils and staff.
- ***Community Local Academy Hub Committee members*** – bring an external perspective to the committee. Whilst called 'community' members, this does not mean that they need to live directly in the locality of the schools. They are often appointed because of the specific skills, knowledge or experience that they bring. They may also be appointed in order to ensure representation of the various stakeholders within the community that the school serves.
- ***Parent and/or carer Local Academy Hub Committee members*** – bring a parental / carer perspective to strategic discussions. They are not expected to speak for all parents and/or carers but to act in the best interest of all pupils. They bring an important insight to decision making from a parent and/or carer perspective.

6.2. Regardless of role, no committee member should be using their position to drive forward personal agenda items. The role is strategic and members should not involve themselves in the operational running of a school. This is the role of Headteachers, They should act with integrity, objectivity and honesty in the best interests of the school and its pupils.

Date approved: 28th September 2026

Appendix A

Local Academy Hub Committee Terms of Reference

Governance Structure Overview

Governance structure at Endeavour Partnership Trust:
Governance at Endeavour Partnership Trust comprises of the following tiers of governance:

- Members
- Trustees (the Trust Board)
- Chief Executive Officer (Trust Lead) / Accounting Officer and the Trust Leadership Team
- Sub-committees of the Trust Board – Quality of Education Committee, Finance, Audit & Risk Committee and Renumerations Committee. The sub-committee structure also includes the local tier of governance – known as the Local Academy Hub which currently collectively represents the views of the three schools within the Trust.

